

ADVERTISEMENT FOR BIDS

Subject to conditions prescribed by the University of California, Los Angeles, sealed bids for a Unit Price Job Order ("UPJO") contract are invited for the following work:

CAMPUS TREE TRIMMING UNIT PRICE JOB ORDER - FACILITIES MANAGEMENT 2026
Project Number 8704877

DESCRIPTION OF WORK: The University seeks to hire a contractor to perform tree trimming work on an "as needed" basis that will be delivered by Unit Price Job Order (UPJO), and occur on the UCLA Westwood campus.

As described in more detail in the Bidding Documents, work under the UPJO will be limited to the following:

Tree trimming work related to Minor Improvement Projects delegated to Facilities Management as well as work delegated to Facilities Management which includes repairs of, or alterations to, campus buildings, structures, or facilities to continue their usability at the designed level of service.

Each Job Order shall have at least 51% of the work within the advertised license classification specified herein. Work outside said license classification may be self-performed by Contractor when said work is considered incidental and supplemental to the performance of the work in the craft for which the specialty contractor is licensed and is essential to the accomplishment of the work in which the contractor is classified. In such cases, the value of said incidental and supplemental work shall not exceed 5% of the Job Order Sum. If the work outside the Contractor's license classification exceeds 5% of the Job Order Sum, then Contractor must either hold the appropriate additional specialty license classification or subcontract the work to an appropriately licensed subcontractor.

Refer to Exhibit 21 of the bidding documents for work excluded from this UPJO.

The total combined cost for all Job Orders issued will not exceed the Maximum Contract Value of \$1,000,000.00 during the 1-year Base Term, and \$1,000,000.00 during each 1-year Option Term, if exercised by University.

When the work of a job consists only of the trade of this UPJO, the cost of any individual Job Order Authorization will be from \$2,000.00 to \$350,000.00.

When the work of a job consists of multiple trades, the cost of any individual Job Order Authorization for this UPJO will be from \$2,000.00 to \$350,000.00.

BIDDING DOCUMENTS:

1. Bidding Documents will be available beginning on September 11, 2026 and will be issued at:
UCLA Online Planroom
Website: <https://www.uclaplanroom.com/>
2. Bidders may view the Bidding Documents online at the UCLA Online Planroom website and download the documents at no cost to user.

BID DEADLINE: Bids will be received only at the following location:

Contracts Administration
University of California, Los Angeles

1060 Veteran Avenue, Suite 330
Box 951365
Los Angeles, California 90095-1365
310-825-7015

and must be received at or before:

2:00 p.m., October 13, 2026

MANDATORY PRE-BID CONFERENCE: A mandatory Pre-Bid Conference will be conducted on September 22, 2026. Only bidders who participate in the Conference, in its entirety, will be allowed to bid on the Project as prime contractors.

Mandatory Pre-Bid Conference via ZOOM: The mandatory Pre-Bid Conference will be conducted via ZOOM and shall begin promptly at 10:00 a.m. Participants must log onto the ZOOM meeting at or before 10:00 a.m. (See ZOOM meeting instruction below.) Persons logging in later than said time will not be allowed to bid on the Project as prime contractors.

Join Zoom Meeting: <https://ucla.zoom.us/j/93110650499>
Meeting ID: 931 1065 0499

One tap mobile

+12133388477, 98670287466# US (Los Angeles)
+16692192599, 98670287466# US (San Jose)

Dial by your location

1 213 338 8477 US (Los Angeles)
1 669 219 2599 US (San Jose)
1 971 247 1195 US (Portland)
1 253 215 8782 US (Tacoma)
1 346 248 7799 US (Houston)
1 602 753 0140 US (Phoenix)
1 720 928 9299 US (Denver)
1 301 715 8592 US (Washington DC)
1 312 626 6799 US (Chicago)
1 470 250 9358 US (Atlanta)
1 646 558 8656 US (New York)
1 651 372 8299 US (Minnesota)
1 786 635 1003 US (Miami)

Find your local number: <https://ucla.zoom.us/u/adJIVaI7XH>

LICENSE REQUIREMENTS: The successful Bidder will be required to have the following California current and active contractor's license at the time of submission of the Bid:

C-27 License (Landscaping) and

C61 / D-49 License (Tree Services)

PREQUALIFICATION: To be allowed to submit a bid, Bidders must have the minimum experience set forth in the Prequalification Questionnaire contained in the Bidding Documents and posted on the UCLA Online Planroom website. Bidder's completed Prequalification Questionnaire must be received at the above-listed University Contracts Administration office in a sealed envelope, or uploaded to the UCLA Online Planroom website, no later than:

3:00 p.m., September 29, 2026

NOTE: Bidders who successfully prequalified during the first prequalification for this project remain prequalified and are not required to submit any further documentation. Refer to the UCLA Online Planroom website for a list of said prequalified entities.

Bid Security in the amount of \$25,000 shall accompany each Bid. The surety issuing the Bid Bond shall be, on the Bid Deadline, an admitted surety insurer (as defined in California Code of Civil Procedure Section 995.120).

Every effort will be made to ensure that all persons have equal access to contracts and other business opportunities with the University within the limits imposed by law or University policy. Each Bidder may be required to show evidence of its equal employment opportunity policy. The successful Bidder and its subcontractors will be required to follow the nondiscrimination requirements set forth in the Bidding Documents and to pay prevailing wage at the location of the work.

In addition, the University is committed to promoting and increasing participation of small business enterprises (SBEs) and disabled veteran business enterprises (DVBES) relating to all goods and services covered under the awarded agreement, subject to any and all applicable obligations under state and federal law, and University policies. The awarded contractor shall make best efforts to provide qualified SBEs and DVBES with the maximum opportunity to participate. Please email ContractsAdministration@capnet.ucla.edu for further information.

The work described in the contract is a public work subject to section 1771 of the California Labor Code.

No contractor or subcontractor, regardless of tier, may be listed on a Bid for, or engage in the performance of, any portion of this project, unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 and 1771.1.

This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

The successful Bidder shall pay all persons providing construction services and/or any labor on site, including any University location, no less than the UC Fair Wage (defined as \$15 per hour) and shall comply with all applicable federal, state and local working condition requirements.

THE REGENTS OF THE UNIVERSITY OF CALIFORNIA

(Visit our website at: <https://www.uclaplanroom.ucla.edu>)